

**Galveston Park Board
Galveston Short Term Rental Registration - 2017**

One form for each rental property - Registration fee is \$50 per property

**Make checks payable to: "Galveston Park Board – HOT"
Mail to: 601 Tremont St., Galveston, TX 77550**

Property Address: _____ **Unit #** _____ **Property Zipcode** _____
Number and Street ONLY If applicable

Marketing Name _____ **Neighborhood/District Name** _____
(Example: "Hideaway Hut")

Property I.D. Number: R# _____ **Max Occupancy: Day** _____ **Night** _____

***The 6-digit R# number is assigned to a property by the Galveston Central Appraisal District.
Go to www.galvestoncad.org to locate the R# for your property.**

Type of Unit	<input checked="" type="checkbox"/>	Type of Unit	<input checked="" type="checkbox"/>	Type of Unit	<input checked="" type="checkbox"/>	# of units
Single family home		Condo/Townhome		Hotel/Motel		

Date Property Became a Rental Unit: ___/___/___ (mm/dd/yyyy) **Number of bedrooms:** _____

Provide account numbers/marketing identification for all 3rd party rental sites:

Air BnB _____ **Home Away** _____ **Trip Advisor** _____ **VRBO** _____

Flip Key _____ **Other:** _____ **#** _____

Property Owner: _____
Company or Individual/Couple Name(s)

Primary Contact: _____
First Name Last Name Title (Owner/Manager/Other)

Owner's Mailing Address: _____

Owner's City, State, Zip _____

Owner's Work Phone _____ **Owner's Mobile:** _____

Owner's email: _____ **Primary Contact's Email:** _____

Property Management: **None – Self-managed**

Company Name: _____ **Taxpayer I.D.#** _____
Management Company Name

Mailing Address: _____

City, State, Zip _____

Work Phone: _____ **Mobile:** _____

Manager's email address: _____

Local Contact for Problems: **Contact Owner** **Contact Mgt. Company** **See Below**

Name: _____
First Last Title

Mailing Address: _____

City, State, Zip _____

Work Phone: _____ **Mobile:** _____

Local contact's email address: _____

**Questions? Contact the Galveston Park Board "HOT Tax" Representative
Call Customer Service: (409) 797-5132 or Email: KTerry@GalvestonParkBoard.org Rev. 01.18.2017**