



NOTICE OF REGULAR MEETING
Park Board of Trustees of the City of Galveston
Tuesday, March 28, 2023 at 1:30 p.m.
Park Board Plaza
601 Tremont Street, Galveston, Texas 77550

Live Streamed:

<https://www.galvestonparkboard.org/217/Watch-The-Board-of-Trustee-Meetings>

- I. Call Meeting To Order
- II. Pledge Of Allegiance
- III. Roll Call And Declaration Of A Quorum
- IV. Conflict Of Interest Declarations
- V. Requests To Address The Board

The public shall be allowed to provide comment to the Board regarding one or more agenda or non-agenda items. All requests to address the Board must be submitted in writing and can be presented to the Board Reporter the day of the Board meeting or by completing the Public Comment Form available on the Park Board of Trustees website at the following link prior to the start of the meeting. Each Person will be limited to three (3) minutes regardless of the number of items addressed.

[HTTPS://WWW.GALVESTONPARKBOARD.ORG/FORMS.ASPX?FID=65.](https://www.galvestonparkboard.org/forms.aspx?fid=65)
- VI. Recognition
 - A. Employee Spotlight - John Leyva (Susan Keeble, 5 Minutes)

Documents:

[JOHN LEYVA.PDF](#)
 - B. Recognition Of Kristen Vale With American Bird Conservancy (Kelly De Schaun, 5 Minutes)

Documents:

[03.38.2023 RECOGNITION OF KRISTEN VALE WITH AMERICAN BIRD CONSERVANCY.PDF](#)
- VII. Administration
 - A. Standing Committee Monthly Updates (Committee Chairs, 10 Minutes)

The Committee Chairs/Vice-Chairs will provide an update on the activities if their committee:

- Beach Maintenance Advisory Committee (Jason Worthen)
- Finance and Operations Committee (Dave Jacoby)
- Parks and Amenities Committee (Jason Hardcastle)
- Tourism Development Advisory Committee (Spencer Priest)
- Workforce Development Committee (Spencer Priest)
- RFQ Legal Services Task Force Update (Kimberly Gaido)

B. City Council Liaison Report (Mike Bouvier, 5 Minutes)

The City Council Liaison will provide an update to the Board on items from City Council.

C. Receive And Discuss The Fiscal Year 2022 Financial Statements And Independent Auditor's Report Required By Government Auditing Standards And Schedule Of Federal Awards (Bryson Frazier/Winky Tsang, 15 Minutes)

Documents:

[FY2022 FINANCIAL AUDIT - AGENDA ITEM OVERVIEW.PDF](#)

D. Discuss And Consider Submission Of 408 Application To USACE For Placement Of AABL State Historical Marker (Tom Singleton, 5 Minutes)

Documents:

[AGENDA ITEM OVERVIEW - AABL STATE HISTORICAL MARKER RESOLUTION OF SUPPORT.PDF](#)
[RESOLUTION AABL - USACE 408 APPLICATION.PDF](#)

E. Fiscal Year 2023 3rd And 4th Quarter Hotel Occupancy Tax Funding Update (Bryson Frazier, 10 Minutes)

Documents:

[FY2023 3RD AND 4TH HOT FUNDING UPDATE - AGENDA ITEM OVERVIEW.PDF](#)

F. Discuss And Consider Approval Of Contract Between The Park Board Of Trustees And The City Of Galveston For Funding Of Hotel Occupancy Tax For The Park Board For The Remainder Of Fiscal Year 2023 (Kelly De Schaun, 10 Minutes)

Documents:

[HOT CONTRACT OVERVIEW.PDF](#)
[HOT CONTRACT WITH CITY OF GALVESTON - APPROVED BY COUNCIL.PDF](#)

VIII. Operations

A. Discuss And Consider A Budget Amendment To Nourished Beach For The 2023 Babe's Beach Project (Sheryl Rozier, 5 Minutes)

Documents:

[2023-03-28 OV NB BUDGET AMENDMENT BABES BEACH IDC.PDF](#)

- B. Discuss And Consider Approval Of Terms And Conditions For 2023 Summer Concessionaire Program (Ann Hobing/Peter Davis 15 Minutes)

Documents:

[CONCESSIONAIRE 2023 PROGRAM TERMS OVERVIEW.PDF](#)
[BEACH CONCESSIONAIRE AGREEMENT APPLICATION .PDF](#)
[CONCESSIONS_AFFIDAVIT REGARDING BEACHFRONT SURFACE RIGHTS.PDF](#)

IX. Tourism Development

- A. Certified Galveston Ambassador Update (Jacquelyn Helton, 5 Minutes)

Documents:

[OVERVIEW_CGA UPDATE 2.PDF](#)

- B. Nominations For Friend Of Tourism (Jacquelyn Helton, 5 Minutes)

Documents:

[OVERVIEW_NOMINATIONS FOR FRIEND OF TOURISM 1.PDF](#)

- C. Discuss And Consider Approval Of Award Of Contract For Public Relations Consultancy (Meg Winchester, 5 Minutes)

Documents:

[PUBLIC RELATIONS CONSULTANCY OVERVIEW.PDF](#)

X. Consent

- A. Discuss And Consider Approval Of Meeting Minutes (Schel Heydenburg)

Documents:

[2023-01-24 PBOT MEETING MINUTES FOR APPROVAL.PDF](#)
[2023-02-14 PBOT SPECIAL MEETING MINUTES FOR APPROVAL.PDF](#)

- B. Discuss And Consider Approval Of Expenditures For Purchase And Install Of HVAC System For The Park Board Plaza Renovation Project (Schel Heydenburg)

Documents:

[HVAC EXPENDITURES.PDF](#)

- C. Discuss And Consider Approval To Dispose Of Park Board Assets (Schel Heydenburg)

Documents:

[DISPOSAL REQUEST.PDF](#)

- D. Approval To Award Contract To Vanguard Truck Centers Of Houston For Visit Galveston Box Truck With Lift Gate (Jacquelyn Helton)

Documents:

[BOX TRUCK OVERVIEW 1.PDF](#)

- E. Discuss And Consider Approval Of Tourism Development Expenditures (Meg Winchester)

Documents:

[TOURISM EXPENDITURES MARCH 2023.PDF](#)

- F. Discuss And Consider Approval Of Funding For Zinc Media's Sustainable Travel Documentary (Bryan Kunz)

Documents:

[ZINC MEDIA SUSTAINABLE TRAVEL.PDF](#)
[SUSTAINABLE TRAVEL - GALVESTON PARK BOARD.PDF](#)
[SUSTAINABLE TRAVEL-WHERE NEXT CAMPAIGN REPORT 2022.PDF](#)
[STI MEDIA OUTLETS.PDF](#)

- G. Discuss And Consider Juneteenth Grant Program Applications (Tom Singleton)

Documents:

[AGENDA ITEM OVERVIEW - JUNETEENTH GRANTMAKING APPLICATIONS.PDF](#)
[JUNETEENTH GRANT PROGRAM RECOMMENDATIONS.PDF](#)

XI. Future Agenda Items

XII. Announcements

XIII. Adjournment

I certify that the above Notice of Meeting was posted in a place convenient to the public, in accordance with Chapter 551 of the Texas government Code, on or before March 24, 2023, 5:00 p.m.

Approved

Marty Fluke, Chair

Approved as to Format

Robert Booth, General Counsel

Please Note Members of the City Council may be attending and participating in the discussion.

In accordance with the provisions of the Americans with Disabilities Act (ADA), persons in need of a special accommodation to participate in this proceeding shall, within three (3) days prior to any proceeding, contact the Park Board Administration

Office, 601 Tremont, Galveston Texas 77550 (409-797-5147)