



**NOTICE OF REGULAR MEETING**  
**Park Board of Trustees of the City of Galveston**  
**Tuesday, April 27, 2021 at 1:30 p.m.**  
**Galveston, Texas 77550**

**Live Streamed:**

**<https://www.galvestonparkboard.org/217/Watch-The-Board-of-Trustee-Meetings>**

**In accordance with the order effective March 16, 2020 issued by the Office of the Texas Governor, the Park Board of Trustees will conduct this meeting via video conference in order to maintain social distancing guidelines for the reduction in the spread of the Covid-19 virus.**

- I. Call Meeting To Order
- II. Introduction Of New Trustee Jason Hardcastle (Spencer Priest, 5 Minutes)
- III. Roll Call And Declaration Of A Quorum
- IV. Conflict Of Interest Declarations
- V. Requests To Address The Board  
*The public shall be allowed to provide comment to the Board regarding one or more agenda or non-agenda items by completing the Public Comment Form available on the Park Board of Trustees website at the following link prior to the start of the meeting:*

**<HTTPS://WWW.GALVESTONPARKBOARD.ORG/FORMS.ASPX?FID=65>**

- VI. Employee Spotlight - Angie Barton (Susan Keeble, 5 Minutes)

Documents:

**[EMPLOYEE SPOTLIGHT.PDF](#)**

- VII. Administration

- A. Discuss Executive Performance Reviews And Timeline (Susan Keeble, 5 Minutes)

Documents:

**[DISCUSS EXECUTIVE PERFORMANCE REVIEWS AND TIMELINE.PDF](#)**  
**[CHIEF EXECUTIVE OFFICER ANNUAL PERFORMANCE REVIEW 2021.PDF](#)**  
**[CHIEF FINANCIAL OFFICER ANNUAL PERFORMANCE REVIEW 2021.PDF](#)**  
**[GENERAL COUNSEL ANNUAL PERFORMANCE REVIEW 2021.PDF](#)**

- B. Legal Counsel Review Of Board Meeting Policies (Carla Cotropia, 10 Minutes)
- C. First Reading And Discussion Of Proposed Bylaw Amendment (Carla Cotropia, 5

Minutes)

Documents:

[BYLAW DISCUSSION OVERVIEW.PDF](#)

- D. Discuss And Consider Approval Of Appointment Of Jason Hardcastle To The Finance And Operations Committee (Spencer Priest, 5 Minutes)

Documents:

[FOC APPOINTMENT.PDF](#)

- E. Discuss And Consider Approval Of The Park Board Of Trustees Of The City Of Galveston Purchasing Policies, Procedures, And Controls Manual (Bryson Frazier, 10 Minutes)

Documents:

[PURCHASING POLICY - AGENDA ITEM OVERVIEW.PDF](#)  
[GIPBT PURCHASING POLICY - FINAL.PDF](#)

- F. Discuss And Consider Approval Of The Budget Adjustment Related To The Payroll Protection Program Loan (Bryson Frazier, 10 Minutes)

Documents:

[TD PPP LOAN - AGENDA ITEM OVERVIEW.PDF](#)  
[TD - PPP LOAN - BUDGET ADJUSTMENTS.PDF](#)

#### VIII. Operations

- A. Presentation Of Second Quarter Capital Improvement Plan (Sheryl Rozier, 10 Minutes)

Documents:

[2021-04-27 FY 20-21 2ND QUARTER CIP UPDATE.PDF](#)

- B. Update On Options For Stewart Beach Pavilion Administrative, Operational And Amenity Needs (Mario Rabago, 10 Minutes)

Documents:

[UPDATE ON STEWART BEACH PAVILION OPTIONS.PDF](#)

#### IX. Executive Session

- A. Pursuant To Texas Government Code Section 551.071 - Consultation With Attorney Concerning Interlocal Agreement With City Of Galveston
- B. Pursuant To Texas Government Code Section 551.071 - Consultation With Attorney Regarding Threatened Litigation By The Poretos And Illegal Trash Dumping
- C. Pursuant To Texas Government Code Section 551.074 Personnel Discussion - Chief Financial Officer

#### X. Action Item (S) Resulting From Executive Session

- A. Discuss And Consider Action For Any Executive Session Item Listed On The Meeting

Agenda

XI. Consent

A. Discuss And Consider Approval Of Meeting Minutes (Schel Heydenburg)

Documents:

[DRAFT PARK BOARD OF TRUSTEES MEETING MINUTES 03-23-2021.PDF](#)

B. Discuss And Consider The Approval To Execute The Subgrant Reimbursement Contract With The Texas Commission On Environmental Quality For The East End Lagoon Phase 1-A Project (Sheryl Rozier)

Documents:

[2021-04-27 OV TCEQ RESTORE EEL.PDF](#)

C. Discuss And Consider The Approval Of An Award And The Execution Of A Contract For The Stewart Beach Parking Lot Grading Project (Sheryl Rozier, 10 Minutes)

Documents:

[2021-04-27 SB GRADING.PDF](#)

D. Discuss And Consider Approval Of Tourism Development Expenditures

Documents:

[TOURISM DEVELOPMENT CONSENT FORM APRIL 2021.PDF](#)

E. Discuss And Consider Special Event Incubator Funding For 2021 Galveston Island E-Sports Summit (Bryan Kunz)

Documents:

[2021 E-SPORTS SUMMIT INCUBATOR FUNDING OVERVIEW.PDF](#)

F. Discuss And Consider Approval Of Fiscal Year 2021 January And February Unaudited Financial Statements (Bryson Frazier)

Documents:

[FY2021 JAN AND FEB UNAUDITED FINANCIAL STATEMENTS - AGENDA ITEM OVERVIEW.PDF](#)  
[PBOT JANUARY 2021 FINANCIALS.PDF](#)  
[PBOT FEBRUARY 2021 FINANCIALS.PDF](#)

G. Discuss And Consider Approval To Purchase Two Yamaha Utility Side-By-Side Viking VI Vehicles (Bryson Frazier)

Documents:

[BP VIKING SIDE BY SIDES - AGENDA ITEM OVERVIEW.PDF](#)  
[BP - VIKING - SIDE BY SIDE COMPETITIVE BID 03.19.21.PDF](#)

H. Discuss And Consider Approval Of Hiring Seawall Ambassadors And Cash Options In

Lieu Of Kiosks

Documents:

DISCUSS AND CONSIDER APPROVAL OF HIRING SEAWALL  
AMBASSADORS AND CASH OPTIONS IN LIEU OF KIOSKS.PDF

XII. Monthly Report

Documents:

MARCH 2021 ISLAND TIMES.PDF

XIII. Future Agenda Items

XIV. Announcements

XV. Adjournment

*I certify that the above Notice of Meeting was posted in a place convenient to the public, in accordance with Chapter 551 of the Texas government Code, on or before April 23, 2021, 5:00 p.m.*

Approved  
Spencer Priest, Chair

Approved as to Format  
Carla Cotropia, Legal Counsel

**Please Note Members of the City Council may be attending and participating in the discussion.**

In accordance with the provisions of the Americans with Disabilities Act (ADA), persons in need of a special accommodation to participate in this proceeding shall, within three (3) days prior to any proceeding, contact the Park Board Administration Office, 601 Tremont, Galveston Texas 77550 (409-797-5147)