



NOTICE OF REGULAR MEETING
Park Board of Trustees of the City of Galveston
East End Lagoon Advisory Committee
Wednesday, August 4, 2021 at 9:00 a.m.
Park Board Plaza
601 Tremont
Galveston, Texas 77550

- I. Call Meeting To Order
- II. Pledge Of Allegiance
- III. Roll Call And Declaration Of A Quorum
- IV. Conflict Of Interest Declarations
- V. Discuss And Consider Approval Of Meeting Minutes

Documents:

[7_7_2021 - MINUTES.PDF](#)

- VI. Requests To Address The Committee

The public shall be allowed to provide comment to the Committee regarding one or more agenda or non-agenda items. All requests to address the Committee must be submitted in writing and can be presented to the Committee Reporter the day of the Committee meeting or by completing the Public Comment Form available on the Park Board of Trustees website at the following link prior to the start of the meeting. Each Person will be limited to three (3) minutes regardless of the number of items addressed.

[HTTPS://WWW.GALVESTONPARKBOARD.ORG/FORMS.ASPX?FID=65.](https://www.galvestonparkboard.org/forms.aspx?fid=65)

- VII. Discuss Prioritization Of Deliverables Regarding Components Of The RESTORE Project (Steven Creitz, 15 Minutes)

Documents:

[AGENDA ITEM OVERVIEW - DISCUSS PRIORITIZATION OF DELIVERABLES REGARDING COMPONENTS OF THE RESTORE PROJECT.PDF](#)

- VIII. Initiate Development Of The East End Lagoon Task Force (Steven Creitz, 10 Minutes)

Documents:

[AGENDA ITEM OVERVIEW - INITIATE DEVELOPMENT OF THE EAST END](#)

LAGOON TASK FORCE_.PDF

IX. Future Agenda Items

X. Announcements

XI. Adjournment

I certify that the above Notice of Meeting was posted in a place convenient to the public, in accordance with Chapter 551 of the Texas government Code, on or before July 30, 2021, 5:00 p.m.

Approved

Steven Creitz, Chair, EELAC

Approved

Spencer Priest, Chair, Park Board of Trustees

Approved as to Format

Kelly de Schaun, Chief Executive Officer

Please Note Members of the City Council may be attending and participating in the discussion.

In accordance with the provisions of the Americans with Disabilities Act (ADA), persons in need of a special accommodation to participate in this proceeding shall, within three (3) days prior to any proceeding, contact the Park Board Administration

Office, 601 Tremont, Galveston Texas 77550 (409-797-5147)



**Park Board of Trustees of the City of Galveston
East End Lagoon Advisory Committee Regular Meeting
601 Tremont Street, Galveston, Texas 77550**

7/7/2021 - Minutes

I. Call Meeting To Order

The meeting was called to order at 9:00am.

II. Pledge Of Allegiance

The Pledge of Allegiance was recited.

III. Roll Call And Declaration Of A Quorum

Roll was called and a quorum was declared.

Committee Members Present: Steven Creitz, Diane Olsen, Julie Ann Brown, Len Waterworth, Alice Anne O'Donell, Peter Moore, Lauren Scott, Jim O'Neil (9:15am)

Committee Members Not Present: Kristen Vale

IV. Conflict Of Interest Declarations

There were no conflicts of interest declared.

V. Requests To Address The Committee

There were no requests to address the committee.

VI. Discuss And Consider Approval Of Meeting Minutes

Motion: Alice Anne O'Donell made a motion to approve the May 19, 2021 East End Lagoon Advisory Committee meeting minutes.

Second: Julie Ann Brown seconded.

Vote: Approved (7-0)

VII. Presentation Related To The Pavilion Design For The RESTORE Grant (Sheryl Rozier, 10 Minutes)

Sheryl Rozier shared a power point document to remind the committee of the vision and design that had been developed in 2016. The presentation included site plans showing the approximate location of the new pavilion, parking lot and trails and also showed elevations of the planned pavilion. The plans will need to be updated to meet current codes and standards and probable cost would have to be requested. Len Waterworth suggested that staff and committee members may have to prioritize pieces of the plan and adjust the scope of work to fit 2022 cost into the 2016 budget.

VIII. Habitat Management Plan Update (Julie Ann Brown, 10 Minutes)

Julie Ann Brown discussed the recent meeting between Galveston Island Nature Tourism Council and Park Board staff with naturalist Matthew Abernathy. Mr. Abernathy reviewed the current habitat management plan and was able to point out some invasive species. He recommended an implementation plan that included scheduled mowing and signage to educate visitors about the plan. He suggested that a rotating plan would leave important resources available to pollinators and wildlife while creating educational opportunities about the need for the management plan.

IX. Future Agenda Items

X. Announcements

Alice Anne O'Donnell announced that Galveston Island Nature Tourism Council will be restarting their guided trail walks on July 17. A Facebook event has been set up on the East End Lagoon Facebook page to register so that interest can be tracked. Julie Ann Brown told the committee that District 2 city councilman Will Schuster is interested in bringing approximately 75 of his GISD students to East End Lagoon. These walks will be spread over 3 days and will be led by Steve Alexander.

XI. Adjournment

The meeting was adjourned at 9:50am.



Agenda Item: Discuss Prioritization of Deliverables Regarding Components of the RESTORE Project

Background: The \$1.35million RESTORE development project carries estimated costs based on estimates from 2016, which are disbursed across the following components:

1. Development of an elevated, open-air interpretive center with tables and benches, restrooms, and ADA compliant ramp, parking, and signage (\$750,000)
2. One mile of trail (\$184,000)
3. Environmental Interpretation and signage (\$136,000).

As the cost of development has increased, the committee members have discussed the need to prioritize deliverables to forecast how budgeted funds may need to be reallocated, once an updated opinion of cost is issued by Park Board staff and interpretive center architect, Randall Porterfield.

Staff Recommendation: Staff recommends the committee discuss project component priority, and cost saving measures, to ensure the highest priority items do not get cut from the scope of work.

Funding Source (if applicable): RESTORE



Agenda Item: Initiate Development of the East End Lagoon Task Force

Background: The EELAC has been a community based committee of the Park Board since 2015 when the responsibility for the care of the area was officially passed to the Park Board. The committee's primary focus was the construction of Phase 1A as determined in the EEL Master Plan.

That goal has been met with the award of the RESTORE funding for the construction of a pavilion, trails and education interpretation opportunities. As development of the East End Lagoon forges ahead, the need to delegate responsibilities to maximize involvement and efficiencies has been identified.

In conversations with the East End Lagoon Advisory committee members, the Board of Trustees, and Park Board staff, it has been determined that the recommended course of action is to create a project specific East End Lagoon task force – led by Galveston Island Nature Tourism Council and Park Board staff to implement Phase 1 of the RESTORE grant. This would be undertaken concurrently with a motion to deband the EELAC and appoint some EELAC members to the Park and Amenity Committee starting in August.

The general responsibilities of the task force would include execution of two components of the RESTORE grant;

1. One mile of trail (\$184,000),
2. Environmental Interpretation and signage (\$136,000).

Specifically, the task force would;

- Determine the desired or stipulated terms related to the scope of work to be undertaken,
- Work with staff to format the scope into a "Request for Proposals" to circulate to potential contractors,
- Participate in selection committee to recommend to the Board a qualified contractor,
- Serve as a resource member and reviewer of proposed work,
- Vet and approve final deliverables.

Over the previous months, committee members have voiced support of the creation of such task force, while identifying the following participants:

- Steven Creitz
- Julie Ann Brown
- Diane Olsen
- Alice Anne O'Donnell
- Kristen Vale
- Anna Deichmann
- Clayton Leopold (Tentative)

Note: The task force operate as long as funding is available for development.

Staff Recommendation: Staff recommends the Chair of EELAC, Trustee Steven Creitz, solicit that the Chairman of the Park Board create the East End Lagoon Task Force with the above stated members and responsibilities.

Funding Source (if applicable): N/A