



**NOTICE OF REGULAR MEETING**  
**Park Board of Trustees of the City of Galveston**  
**Finance and Operations Committee**  
**Tuesday, January 10, 2023, 1:30 p.m.**  
**Park Board Plaza Board Room - 1st Floor**  
**601 Tremont**  
**Galveston, Texas 77550**

- I. Call Meeting To Order
- II. Pledge Of Allegiance
- III. Roll Call And Declaration Of A Quorum
- IV. Conflict Of Interest Declarations
- V. Requests To Address The Committee  
*The public shall be allowed to provide comment to the committee regarding one or more agenda or non-agenda items. All requests to address the committee must be submitted in writing and can be presented to the committee reporter the day of the meeting or by completing the Public Comment Form available on the Park Board of Trustees website at the following link prior to the start of the meeting:*  
  
[HTTPS://WWW.GALVESTONPARKBOARD.ORG/FORMS.ASPX?FID=65.](https://www.galvestonparkboard.org/forms.aspx?fid=65)
- VI. Discuss And Consider Approval Of November 8, 2022 Meeting Minutes  
  
Documents:  
  
[DRAFT 11-8-2022 FOC MEETING MINUTES.PDF](#)
- VII. Discuss And Consider Approval For Bus Stop Lighting Repair At Urban Park (Vincent Loreface, 5 Minutes)  
  
Documents:  
  
[BUS STOP LIGHTING OVERVIEW.PDF](#)  
[BUS STOP BID TAB.PDF](#)
- VIII. Discuss And Consider Approval Of Lease Agreement With Visual Edge IT For Park Board Plaza Printer/Copier Machines (Schel Heydenburg, 5 Minutes)  
  
Documents:  
  
[PRINTER-COPIER EQUIPMENT LEASE AGREEMENT.PDF](#)
- IX. Discuss And Consider Approval To Award Contract To Vanguard Truck Centers Of Houston For Visit Galveston Box Truck With Lift Gate (Jacquelyn Helton, 5 Minutes)

Documents:

[VANGUARD TRUCK.PDF](#)

- X. Discuss And Consider Approval Of Scope Of Work And Process For 3rd Party Cash Balance Audit (Bryson Frazier, 15 Minutes)
- XI. Discuss And Review City Auditor's Request To Schedule A Follow-Up Audit On The Park Board's Procurement Procedures (Bryson Frazier, 5 Minutes)

Documents:

[CMS-PROCUREMENT AUDIT.PDF](#)

- XII. Discuss And Consider Approval Of Fiscal Year 2022 September Unaudited Financial Statements (Bryson Frazier, 15 Minutes)

Documents:

[SEPTEMBER 2022 UNAUDITED FINANCIAL STATEMENTS.PDF](#)

- XIII. 2022-2023 Committee Work Plan

Documents:

[FOC FY22-23 WORKPLAN.PDF](#)

- XIV. Future Agenda Items
- XV. Announcements
- XVI. Adjournment

***I certify that the above Notice of Meeting was posted in a place convenient to the public, in accordance with Chapter 551 of the Texas government Code, on or before January 6, 2023, 5:00 p.m.***

**Approved**

Dave Jacoby, Chair, FOC

**Approved**

Marty Fluke, Chair, Park Board of Trustees

**Approved as to Format**

Kelly de Schaun, Chief Executive Officer

**Please Note Members of the City Council may be attending and participating in the discussion.**

In accordance with the provisions of the Americans with Disabilities Act (ADA), persons in need of a special accommodation to participate in this proceeding shall, within three (3) days prior to any proceeding, contact the Park Board Administration

Office, 601 Tremont, Galveston Texas 77550 (409-797-5147)