



**Park Board of Trustees of the City of Galveston  
Workforce Development Committee**

1/12/2022 - Minutes

I. Call Meeting To Order

The meeting was called to order at 9:04am.

II. Pledge Of Allegiance

The pledge was recited by those present.

III. Roll Call And Declaration Of A Quorum

Roll was called and a quorum declared.

Committee Members present: Dr. Cissy Matthews, James Clark, Jeff English, Jennifer Lamm, Jeremy Bukac, Mar Jurado, Will Wright.

IV. Conflict Of Interest Declarations

There were no conflicts of interest declared.

V. Requests To Address The Committee

There were no requests to address the committee.

VI. Discuss And Consider Approval Of Meeting Minutes (Kellie Rooks)

Motion: Jeff English motioned to approve the Workforce Development Committee meeting minutes for December 8, 2021.

Second: Jeremy Bukac seconded.

Vote: Approved 7-0.

VII. Discuss And Consider Approval Of Annual Work Plan (Cissy Matthews 20 Minutes)

Dr. Cissy Matthews asked Susan Keeble to speak on the annual work plan for the Workforce Development Committee. Susan Keeble explained the development process for the annual work plan for the Workforce Development Committee and the goals that it outlines.

Motion: Jennifer Lamm motioned to approve the annual work plan for the Workforce Development Committee.

Second: Jeff English Seconded

Vote: Approved 7-0.

VIII. Update On Career And Technical Education Learning Communities Tour Event (Susan Keeble 10 Minutes)

Susan Keeble thanked the committee members that participated in this year's Career and Technical Education Learning Communities Tour event and gave an overview on the success of the event. The committee collectively discussed their experience with the tour and their ideas for participation in next year's tour.

IX. Discuss And Consider Initial Ideas For Principal/Counselor VIP Program (Susan Keeble 10 Minutes)

Susan Keeble discussed the initial ideas for the Principal/Counselor VIP Program with the committee giving an outline of the goals of this event. The committee collectively discussed ideas for the Principal/Counselor VIP Program in regard to expectations and details of execution.

X. Future Agenda Items

Map of Educational track for Ball High Hospitality courses and programs.

XI. Announcements

- Kelly de Schaun announced news of Mike Pistone's passing on January 12, 2022.
- James Clark announced "Galveston Restaurant Week" January 17- February 13, 2022.
- Susan Keeble announced that the Ball High hospitality interns have met with Neil Murphy and are finalizing a logo and a marketing plan for the Ball High hospitality courses and programs.
- Dr. Cissy Matthews announced that Galveston College and Galveston Independent School District grant was re-wrote to include the hospitality courses and programs at Ball High. This inclusion has granted the hospitality courses and programs at Ball High the ability to now have dual credit for course and stipends for program completion.
- Jeff English announced that Texas A&M Galveston students are in search of part-time work. As a result of this Texas A&M Galveston will be posting part-time work opportunities on their site and asked the committee to share any part-time work opportunities they may have with him so they can be posted.

XII. Adjournment

The meeting was adjourned at 10:01am.