



Park Board of Trustees of the City of Galveston

1/25/2022 - Minutes

I. Call Meeting To Order

The meeting was called to order at 1:34 p.m.

II. Pledge Of Allegiance

The pledge was recited by those present.

III. Roll Call And Declaration Of A Quorum

Roll was called and a quorum was declared.

Trustees Present: Spencer Priest, Will Wright (1:56 p.m.), Dave Jacoby, David Collins, Steven Creitz, Marty Fluke, Maureen Patton, Jason Worthen and Jason Hardcastle (1:50 p.m.).

IV. Conflict Of Interest Declarations

There were no conflict of interests declared.

V. Requests To Address The Board

Bradford Davis and Bill Hopkins addressed the Board regarding the Stewart Beach Drainage project.

VI. Recognition

A. Don Henderson - Building Babe's Beach (Kelly De Schaun, 5 Minutes)

Spencer Priest recognized Don Henderson for his artwork of the first Babe's Beach project. Kelly de Schaun showed the painting and reported that it would be proudly displayed at the Plaza.

B. Employee Spotlight - Dain Buck (Susan Keeble, 5 Minutes)

Susan Keeble introduced Dain Buck with Beach Patrol. She shared that he joined the Park Board in 2009 as a seasonal lifeguard, was quickly promoted to a seasonal supervisor and in 2020 was promoted to the position of full time sergeant.

C. Employee Recognition - 2021 Service Anniversaries (Susan Keeble, 10 Minutes)

Susan Keeble recognized the Park Board employees celebrating milestone anniversaries of 5, 10, 15, 20 and 25 years of service.

VII. Administration

A. Update And Discussion On Federal Governmental Affairs Efforts By Thorn Run Partners (Greg Burns,

15 Minutes)

Greg Burns with Thorn Run Partners provided an update on the 2021 Federal legislative agenda activities and presented the proposed items for the 2022 legislative agenda. The proposed items include: Galveston Island Beach Management, the RESTORE Act, Offshore Energy Exploration Revenue Sharing, Land Acquisition, Lone Star Coastal National Recreation Area, Tourism Legislation and the National Flood Insurance Program. The 2022 agenda will be presented at the February meeting for approval.

- B. Discuss And Consider Approval Of Park Board Diversity, Equity And Inclusion Plan (Kelly De Schaun, 10 Minutes)

Kelly De Schaun updated the Park Board on the Diversity, Equity and Inclusion Plan. She reported that In July 2020, the Park Board of Trustees approved a Diversity, Equity and Inclusion Policy for Communication and Engagement and as a result a committee was formed. Mrs. de Schaun shared that over the course of 9 months, the committee members split into four subcommittees to draft the proposed plan being presented for approval.

This plan, upon approval, will be presented to the management team and the entire staff will receive training on the plan.

Motion: Dave Jacoby motioned to approve the Park Board Diversity, Equity and Inclusion Plan.

Second: Maureen Patton seconded.

Vote: Approved (9-0)

- C. Discuss And Consider Approval Of Revised Board And Committee Meeting Governance Policy (Schel Heydenburg, 10 Minutes)

Spencer Priest shared that the proposed changes in the meeting governance policy were not due to any issues with the current or past boards, but were recommended to simplify the procedures for the members.

Schel Heydenburg gave an overview of the proposed policy which is more inline with how the meetings are currently handled. She reported that one significant change to current procedures is that an item can be discussed now prior to requiring that a motion be made. This will allow members to ask questions regarding the item before a motion is made and then once the motion is made and seconded, the members would then discuss the merit of the motion and proceed with a vote. Mrs. Heydenburg stated that the Finance and Operations Committee reviewed the policy and unanimously approved. She also shared that upon approval, the by-laws would have to be amended to change the language replacing the current use of Robert's Rules of Order.

Motion: Marty Fluke made a motion to approve the proposed meeting governance policy.

Second: Jason Hardcastle seconded.

Vote: Approved (9-0)

- D. Discuss And Consider Approval Of Second Reading Of Proposed Bylaw Amendment Concerning Article XI - Committees (Carla Cotropia, 5 Minutes)

Carla Cotropia reported that due to the elimination of the East End Lagoon Advisory Committee, several positions were added to the Parks and Amenities Committee (PAC). Two of the positions added were done in error. This reading is to remove these positions and adjust the term of another position to balance the committee in the by-laws.

Motion: Steven Creitz motioned to approve the second reading of proposed bylaw amendment concerning article XI-Committee as presented.

Second: Maureen Patton seconded.

Vote: Approved (9-0)

E. Standing Committee Updates (Committee Chairs, 15 Minutes)

The committee chairs provided an update on the activities of their respective committees. These included updates on the trash initiative, U.S. Army Corps of Engineers seaweed permit, mobile amenities and financing, Stewart Beach drainage, 4th of July holiday activities and committee workplans.

VIII. Executive Session

The Park Board meeting entered executive session at 2:45 PM

- A. Pursuant To Texas Government Code Section 551.072 - Possible Lease Of Real Property And Texas Local Government Code Section 551.071 - Consultation With Attorney On A Matter In Which The Duty Of The Attorney To The Governmental Body Under Texas Disciplinary Rules Of Professional Conduct Of The State Of Texas Clearly Conflicts With This Chapter - Stewart Beach Development

IX. Action Item (S) Resulting From Executive Session

The open meeting resumed at 3:12 PM.

- A. Discuss And Consider Action For Any Executive Session Item Listed On The Meeting Agenda

There were no action items.

X. Operations

- A. Update On Stewart Beach Drainage Project (Sheryl Rozier, 10 Minutes)

Sheryl Rozier presented an update on the Stewart Beach Drainage Project. She shared there are complete engineering documents, specifications and bidding documents for the Stewart Beach Drainage which has been in progress since 2016 and she is on schedule to return to the Board in February for approval to award the contract for this project.

- B. Update On Mobile Amenity Project

- a. Discuss And Consider Approval Of Purchase Of Access Decking And Review Of Artist Renderings Of The Mobile Amenities At Stewart Beach (Vince Lorefice, 10 Minutes)

Vince Lorefice presented to the board samples of mobile amenities and an artist rendering of the site layout with these amenities. He shared that staff is seeking approval to purchase decking panels to create a stabilizing deck for these mobile units as required by the Texas General Land Office.

Motion: David Collins motioned to approve the purchase of the decking panels.

Second: Maureen Patton seconded.

Vote: Approved (9-0).

- b. Discuss And Consider Approval Of Stewart Beach Mobile Amenities - Phase I - Proposed Financing Plan (Bryson Frazier, 10 Minutes)

Bryson Frazier reviewed the proposed financing for the mobile amenities using funds from the Tourism Development non-restricted cash. He shared that this plan has been reviewed and approved by both the City Auditor and the external auditors.

Motion: Maureen Patton motioned to approve the proposed financing plan.

Second Jason Hardcastle seconded.

Vote: Approved (9-0).

- c. Debrief On Stewart Beach City Council/Park Board Joint Meeting And Next Steps (Marty Fluke, 15 Minutes)

Marty Fluke reported that City Council has on the agenda for the January 27, 2022 meeting a resolution that would create an Ad Hoc Committee under the management of the City to investigate what services/amenities should be at Stewart Beach and how to fund these. Me. Fluke stated that this would dissolve the Park Board Ad Hoc committee.

Kelly de Schaun gave an overview of the all of the work that the Park Board has taken regarding Stewart Beach and the pavilion since 2014. She shared that it has always been about replacement of the pavilion which will now be completely closed to the public this season due to safety. Mrs. de Schaun stated that she is hopeful that this new committee, which will consist of council members, trustees and staff from both entities will develop a plan and be able to move forward.

David Collins reported that the committee will be looking at the amenities and services for the park and that operational needs such as those for beach patrol are separate.

- D. Discuss And Consider Approval Of Appointments To Proposed City Of Galveston Stewart Beach Ad Hoc Committee (Spencer Priest, 10 Minutes)

David Collins gave an overview of the tasks assigned to the proposed committee via the City resolution up for approval.

Motion: Spencer Priest motioned to appoint trustees Marty Fluke and Jason Hardcastle along with CEO Kelly de Schaun to the committee contingent upon resolution approval by council. He also added that he would like to recommend Marty Fluke as Vice-Chair of the committee.

Second: Maureen Patton seconded.

Vote: Approved (9-0).

XI. Consent

Motion: Maureen Patton motioned to approve the consent agenda.

Second: Steven Creitz seconded.

Vote: Approved (9-0).

- A. Discuss And Consider Approval Of Meeting Minutes (Schel Heydenburg)

- B. Discuss And Consider Approval Of Funding For The 8th Annual Galveston Island Tourism Summit (Jacquelyn Helton)
- C. Discuss And Consider Approval Of Tourism Development Advisory Committee Work Plan For 2021-2022 (Michael Woody)
- D. Discuss And Consider Approval Of Workforce Development Committee Work Plan For 2022 (Susan Keeble)

XII. Monthly Report

Michael Woody distributed the December 2021 Island Times.

XIII. Future Agenda Items

2022 Federal Legislative Agenda

XIV. Announcements

Michael Woody distributed the monthly talking points which included the Stewart Beach drainage project, mobile amenities and the Tourism Summit.

XV. Adjournment

The meeting was adjourned at 4:32 p.m.

Schel Heydenburg
Board Reporter

Dave Jacoby
Board Secretary