



**Park Board of Trustees of the City of Galveston  
601 Tremont Street, Galveston, Texas 77550**

1/26/2021 - Minutes

I. Call Meeting To Order

The meeting was called to order at 1:32 p.m.

II. Roll Call And Declaration Of A Quorum

Roll was called and a quorum declared.

Trustees Present: Spencer Priest, Will Wright (left at 4:00 p.m.), Dave Jacoby, David Collins, Steven Creitz, Marty Fluke (left at 3:30 p.m.), Joan Marshall, Maureen Patton and Jason Worthen.

Staff Present: Kelly de Schaun, Bryson Frazier, Michael Woody, Schel Heydenburg, Bryan Kunz, Sheryl Rozier, and Carla Cotropia, Legal Counsel.

III. Conflict Of Interest Declarations

There were no conflicts declared.

IV. Requests To Address The Board

Requests were received and read from Kristin Vale, Julie Ann Brown, Diane Olsen and Alice Anne ODonell on Agenda Item VI-A.

V. Administration

A. Discuss And Consider Approval Of 2021 Federal Legislative Agenda (Greg Burns, 15 Minutes)

Greg Burns with Thorn Run Partners gave a brief overview of several of the priority items for the National Legislative Agenda. These include the continuation of partnerships for the Beneficial Use of Dredge Material for the beach nourishment projects, RESTORE grant funding, GOMESA funding, the Land and Water Conservation Funding, the Lone Star Coastal National Recreation Area and the COVID Payroll Protection Program eligibility for the Convention and Visitors Bureau.

**Motion:** Maureen Patton motioned to approve the 2021 Federal Legislative Agenda.

**Second:** David Collins seconded.

**Vote:** Approved (9-0).

B. Discuss And Consider Approval Of 2021 State Legislative Agenda (Ryan Brannan, 15 Minutes)

Ryan Brannan with Brannan and Associates shared the top goal for the state agenda would be funding initiatives such as GOMESA, RESTORE and the Beach Maintenance Reimbursement program with the

Texas General Land Office. He shared that he has been working with Sally Bakko from the City to coordinate the agendas of both entities.

**Motion:** Maureen Patton motioned to approve the 2021 State Legislative Agenda.

**Second:** David Collins seconded.

**Vote:** Approved (9-0).

C. Presentation Of City Of Galveston Legislative Agenda (Sally Bakko, 15 Minutes)

Sally Bakko reviewed the City of Galveston's legislative agenda. She noted that two of the City's goals for 2021 is protecting the current Hotel Occupancy Tax collections and revenues and the Coastal Texas Study being done by the US Army Corps of Engineers for the storm surge protection system.

D. Discuss And Review An Update On The HOT Task Force Between The City And The Park Board And Third-Party Audit Update (Bryson Frazier, 15 Minutes)

Bryson Frazier reported that he and staff accountant, Kay Terry, are working with the City to evaluate the use of voluntary collection agreements (VCA) for the collection of local hotel occupancy taxes. He shared that this group will be presenting to City Council at their January 28th workshop. Mr. Frazier stated that while there are drawbacks to entering into these agreements, several of the cities they spoke to that are currently using VCAs have expressed that increased revenues outweighs the negatives of them.

Mr. Frazier also reported that the third party audit being performed by Azavar has discovered 105 non-compliant short term rentals to date. They will be working with the City to collect any delinquent taxes and get these properties into compliance.

E. Presentation And Discussion For Park Board Strategic Plan (Tammy Canavan, 45 Minutes)

Tammy Canavan led a discussion with the Trustees on the values of the Park Board how to memorialize them so that they can be a reference point for decision making. She shared some examples of core values from other organizations and then asked the trustees to share what they felt were important values. Ms. Canavan will take this feedback and incorporate it with all of the data being collected from the partner meetings and the previous Board meeting. She will bring back a draft to the Board for review and discussion once completed.

VI. Tourism Development

A. Discuss And Consider Special Event Incubator Funding For 2021 Galveston Kite And Drone Festival (Bryan Kunz, 10 Minutes)

Kelly de Schaun shared that the document referred to by several of the public comments is a best practice document that was formulated in the East End Lagoon Advisory Committee with the goal of finding a balance between the events at East Beach and the birds and other environmental concerns at East End Lagoon. She stated that this was to assist with the parks and tourism development department in event planning and is not a policy. Mrs. de Schaun reminded the board that at this time, East Beach has a negative balance in its reserves and it needs events for revenue at the park.

Bryan Kunz introduced Bert Dagnon with the Kite and Drone Festival. Mr. Dagnon gave a short presentation on the event and stated that only the kites would be done at East Beach with the drone portion of the festival held elsewhere. He shared that he understood the concerns and that his group partners with youth groups to help keep the areas clean of the kites and debris for the environment. Several trustees asked about moving this event to Stewart Beach or to another time of year to lessen the impact on the birds. Mr. Dagnon shared that the layout at East Beach is much better for this type of event and June's weather is more ideal for flying the kites.

Dave Jacoby clarified that the item was for approval of funding assistance and that the Board is not approving the event as this is not their jurisdiction. Several trustees shared their support of this type of event for Galveston but not at this location during the bird nesting season in June.

**Motion:** Will Wright motioned to defer this item to allow for other options to be examined.

**Second:** Marty Fluke seconded.

**Vote:** Approved (9-0).

## VII. Operations

- A. Discuss And Consider The Approval Of Award For The Dellanera Pavilion Interior Remodel (Mario Rabago / Sheryl Rozier, 10 Minutes)

Spencer Priest reminded the Board that if they approve this agenda item, it will still need to go to City Council for their approval before we proceed.

Sheryl Rozier reported that both bids received were over budget but attributed some of this to the increase in material costs. She shared that the pavilion was built in 1985 with little improvements made since Hurricane Ike and gave a review of the proposed remodel. Mario Rabago reported that the park is performing very well and staff believes that with the upgrades and additional amenities the remodel would provide, there is potential for an increase in revenues.

**Motion:** Joan Marshall motioned to approve the award of contact to Building Galveston, Inc.

**Second:** Steven Creitz seconded.

**Vote:** Approved (8-0, Fluke not present at time of vote).

- B. Presentation Of First Quarter Capital Investment Plan (Sheryl Rozier, 10 Minutes)  
Spencer Priest directed the trustees to the copy of the comprehensive plan included with the agenda and asked for any questions or comments on the plan. David Collins asked about the five year rolling plan. Kelly de Schaun reported that staff is working through this.
- C. Update Regarding Stewart Beach Public Private Partnership (Dave Jacoby, 5 Minutes)  
Dave Jacoby reported that the task force is continuing to gather data and look at scenarios for the Public Private partnership and how they would impact the Park Board responsibilities and costs.

## VIII. Consent

**Motion:** Steven Creitz motioned to approve the Consent Agenda.

**Second:** Maureen Patton seconded.

**Vote:** Approved (7-0, Fluke and Wright not present at time of vote).

- A. Discuss And Consider Approval Of Meeting Minutes
- B. Discuss And Consider Approval Of The Creation Of A Retirement Plan Overview Committee (Bryson Frazier)
- C. Discuss And Consider Approval To Renew The Credit Line And Certificate Of Deposit At Moody National Bank (Bryson Frazier)

- D. Discuss And Consider End-Of-Year Unaudited Financial Statements (Bryson Frazier)
- E. Discuss And Consider Approval For Purchase Of A Tractor Package For R.A. Apffel Park From UVC Powersports (Nate Stevens)
- F. Discuss And Consider Awarding R.A. Apffel Park Garage Fence Replacement Project To A To Z Fencing (Nate Stevens)
- G. Discuss And Consider Approval Of Award Of Stewart Beach Pavilion Concrete Repairs (Mario Rabago/Sheryl Rozier)

IX. Monthly Report

The December Island Times monthly report was included in the packet with the agenda documentation. Kelly de Schaun reported that these monthly reports will continue to be a part of the agenda moving forward.

X. Future Agenda Items

- Update on Stewart Beach Pavilion
- Stewart Beach Drainage Project
- Parks Event Permit Process
- Revenue Streams for East Beach and EEL

XI. Announcements

Michael Woody reported that Tourism Development is helping to promote the local Mardi Gras events taking place this year in lieu of the big two week festival and parades.

XII. Adjournment

The meeting was adjourned at 4:16 p.m.

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Schel Heydenburg  
Board Reporter

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Dave Jacoby  
Board Secretary