



**Park Board of Trustees of the City of Galveston  
Finance and Operations Committee**

4/12/2022 - Minutes

I. Call Meeting To Order

The meeting was called to order at 1:30 p.m.

II. Pledge Of Allegiance

The pledge was recited by those present.

III. Roll Call And Declaration Of A Quorum

Roll was called and a quorum declared.

Committee members present: Dave Jacoby, Jason Hardcastle, Maureen Patton and Will Wright.

IV. Conflict Of Interest Declarations

There were no conflicts declared.

V. Requests To Address The Committee

There were no requests to address the committee.

VI. Discuss And Consider Approval Of Meeting Minutes (Schel Heydenburg)

**Motion:** Will Wright motioned to approve the March 8, 2022 Finance and Operations Committee meeting minutes.

**Second:** Jason Hardcastle seconded.

**Vote:** Approved (4-0).

VII. Discuss And Recommend Approval For Beach Patrol Headquarters Concept And Schematic Design Contract (Peter Davis, 25 Minutes)

Peter Davis reviewed the need for a new beach patrol headquarters due to the condition of the Stewart Beach pavilion. He gave an overview of the history of beach patrol's headquarters and shared several reasons why he believes it is important for them to be located on the sand, preferably at Stewart Beach. Chief Davis reported that staff has been looking at interim solutions to get the out of the pavilion as soon as possible but they also need to be planning for a permanent facility that will meet the requirements needed to continue to provide the life-saving services for the increasing number of people visiting the beaches. He added that it will be several years before a new facility would be completed and the time to start planning is now.

Bryson Frazier reported that staff has been looking at costs to repair the pavilion in the interim as well as leasing space and that the recent insurance inspection has added significant costs to the required repairs.

Dave Jacoby agreed that finding a temporary solution to house beach patrol is a priority and that planning for a new facility can be done concurrently. Jason Hardcastle thanked Chief Davis for educating the committee regarding the headquarters but does not believe it is time for the design step for a new facility.

**Motion:** Maureen Patton motioned to approve moving forward with the schematic design agreement.

**Second:** Will Wright seconded.

**Vote:** Approved (3-1, Hardcastle opposed).

VIII. Discuss And Consider Approval Of Fiscal Year 2022 First Quarter Unaudited Financial Statements (Bryson Frazier, 15 Minutes)

Bryson Frazier reviewed the first quarter fiscal year financial statements. He reported that the revenues for the first quarter exceeded budget approximately \$319,000 and expenses were under budget 11.2%. Mr. Frazier also shared that the hotel occupancy tax also came in above budget by \$243,000.

**Motion:** Maureen Patton motioned to approve the First Quarter Fiscal Year 2022 Financial Statements.

**Second:** Jason Hardcastle seconded.

**Vote:** Approved (4-0).

IX. Discuss And Review The Fiscal Year 2022 Second Quarter Financial Projections (Bryson Frazier, 15 Minutes)

Bryson Frazier reviewed the Fiscal Year 2022 second quarter financial projections. He reported that overall revenue is projected to come in higher than budgeted with expenses projected to be close to budget.

X. 2021-2022 Committee Work Plan

There were no edits to the workplan.

XI. Future Agenda Items

- Update on STR software Request for Proposal process
- Options for temporary housing of beach patrol
- Increase in beach patrol wages impact on budget

XII. Announcements

Bryson Frazier introduced Tom Singleton the new Park Board Grants Manager.

XIII. Adjournment

The meeting was adjourned at 2:38 p.m.