



Park Board of Trustees of the City of Galveston

7/13/2022 - Minutes

I. Call Meeting To Order

The meeting was called to order at 1:30 p.m.

II. Pledge Of Allegiance

The pledge was recited by those present.

III. Swearing In And Seating Of Appointed Trustees (Carla Cotropia, 5 Minutes)

Carla Cotropia administered the oath for new trustees Kimberly Gaido and Jeff Ossenkop.

IV. Recognition Of Outgoing Trustee (Spencer Priest, 5 Minutes)

Spencer Priest recognized outgoing trustee Steven Creitz. He thanked Mr. Creitz for his service on the Board and his leadership of the East End Lagoon Advisory Committee and the Parks and Amenities Committee.

Maureen Patton was unable to be at this meeting but would be recognized in August.

V. Roll Call And Declaration Of A Quorum

Roll was called and a quorum declared.

Trustees Present: Marty Fluke, Will Wright, Dave Jacoby, David Collins, Kimberly Gaido, Jason Hardcastle, Jeff Ossenkop, Spencer Priest and Jason Worthen,

VI. Conflict Of Interest Declarations

There were no conflicts declared.

VII. Requests To Address The Board

There were no requests to address the Board.

VIII. Election Of Park Board Officers

Nominations were made and the following trustees were elected as the 2022-2023 officers:

- Chair - Marty Fluke
- Vice-Chair - Will Wright

- Secretary-Treasurer - Dave Jacoby

IX. Employee Spotlight - Adan Saucedo (Susan Keeble, 5 Minutes)

Susan Keeble introduced Adan Saucedo and shared a brief overview of his employment with the Park Board. She also reported that he was celebrating his 5-year anniversary.

X. Operations

- A. Presentation On The Gulf Center For Sea Turtle Research – Partner Projects And Employee Spotlight (Dr. Christopher Marshall, Theresa Morris, And Kari Howard, 15 Minutes)

This item was deferred.

- B. Presentation Of Concessionaire Partner Program Process Timeline For The 2023 Season (Ann Hobing, 10 Minutes)

Ann Hobing reviewed the timeline for the 2023 concession program which will begin July 25, 2022 with the review and update of the program packet. She shared that any new operational concepts would go to the Parks and Amenities committee in October and then be brought forward to the Board for approval.

- C. Discussion On Temporary Beach Patrol Housing (Peter Davis, 15 Minutes)

Peter Davis reported that Beach Patrol and Finance worked on the options being presented and both agree that the best option is for Beach Patrol to stay in the pavilion until a new headquarters can be built. He shared that based on the availability and cost of temporary housing, this plan is the most cost effective and operationally makes the most sense. Chief Davis stated the repairs required to ensure the safety of beach patrol and compliance for insurance will be split 85% between Beach Patrol and 15% to Stewart Beach Park which mirrors the current use of the building.

Bryson Frazier reviewed the financial impacts of the different options and agreed that staying in the current facility was the most cost-effective plan. He stated that staff is seeking guidance on how to proceed since all options have budget impacts. He reminded the trustees that the parks budgets need to be sent to the city for their 45-day review before final approval of the budget in September and the impacts need to be accounted for.

David Collins shared that the city also needs to be a part of this decision. Marty Fluke asked Mr. Collins to facilitate a meeting between the two entities.

Marty Fluke asked staff to bring back to the next meeting the one option they prefer with the costs and the plan to make it work so that the Board can have a recommendation to approve to present to the city.

XI. Administration

- A. Presentation Of Results Of Survey Of Other Cities And Short-Term Rental Compliance (Bryson Frazier & Matt Curtis, 30 Minutes)

Bryson Frazier and Matt Curtis presented the results of the survey of other cities and how they are handling short term rental compliance. They reviewed several issues being considered such as community concerns, rules to achieve compliance and uncollected hotel occupancy taxes and how these communities are handling these issues.

- B. Discuss And Consider Value Of Fiscal Year 2022-2023 Hotel Occupancy Tax (Bryson Frazier, 10

Minutes)

Bryson Frazier reported that the Tourism Development Advisory Committee, (TDAC), recommended setting the value of the Hotel Occupancy Tax (HOT) penny at 2.5 million however the Finance and Operations Committee, (FOC), recommended that it be set at 2.7 million. Staff is recommending that the value be set at 2.7 million with the operations budget being done at the 2.5 million and the difference being used for non-recurring/capital expenditures.

Motion: Will Wright motioned to accept the FOC recommendation of 2.7 million.

Second: Spencer Priest seconded.

Vote: Approved (9-0).

C. Standing Committee Monthly Updates (Committee Chairs, 10 Minutes)

There was no scheduled July meeting for the Beach Maintenance Advisory Committee or the Workforce Development Committee.

The Tourism Development Advisory Committee is scheduled to have a special meeting at the end of July to review the Tourism Development proposed budget.

The Parks and Amenities Committee reviewed the draft of the Parks budgets and the Finance and Operations Committee heard a presentation on the succession planning process.

D. City Council Liaison Report (David Collins, 5 Minutes)

David Collins shared that he will be presenting the Stewart Beach Ad Hoc committee plan to Council at the next workshop meeting.

XII. Tourism Development

A. Update On 4th Of July And Drone Show (Michael Woody, 5 Minutes)

Michael Woody reviewed the activations done for the July 4th holiday which included the having the mobile visitor information center out on the Seawall, the holiday parade, a brass band concert and the drone show.

Mr. Woody gave an overview of the Drone Show process and the challenges that they faced beginning with the computer system going down at 8:00 p.m. and it taking two hours to fully get it back up for the show. He shared that this was the cause of the one hour delay of the first scheduled show and the cancelation of the second show. Mr. Woody reported that Sky Elements discounted the price 50% in addition to providing a free show in the future.

Mr. Woody also reported that the biggest challenges of the evening were the inability to communicate, the lighting and security. He and several trustees shared concerns about the safety and the amount of people on the seawall. David Collins reported that in light of the large crowds, the city has changed how it will view the long 4th of July weekends in the future and that they will now treat them as an event like Mardi Gras and the Biker Rally.

B. Discuss And Consider Funding Phase One Of The Washed Ashore Island Wide Art Exhibition (Michael Woody And Kimberly Danesi, 20 Minutes)

Kimberly Danesi gave an overview of the Washed Ashore project and how the Park Board connected with this organization. She shared that they are very interested in partnering with Galveston to display

their art and create an artist in residence program.

Michael Woody reported that this project would include two phases. Phase One would be the public display of 11-15 pieces of their marine debris art sculptures across the island which would be free to the public. This art would be displayed from December to March. He also shared several of the current and previous locations of these pieces which included the Smithsonian and the Houston Zoo. The second phase would be the artist in residency program which would pair a local artist with a washed ashore master artist to create a sculpture specifically for Galveston. This would be the first time that Washed Ashore has had art exhibited with free access as well as the artist in residency program.

Motion: Spencer Priest motioned to approve the funding of Phase 1 in the amount of \$250,000.

Second: David Collins seconded.

Voter: Approved (6-3, Fluke, Wright and Hardcastle opposed).

XIII. Consent

Motion: Jason Hardcastle motioned to approve the consent agenda items.

Second: Spencer Priest seconded.

Vote: Approved (9-0).

- A. Discuss And Consider Approval Of A/C Replacements At Seawolf Park (Corey Holcomb)
- B. Discuss And Consider Approval Of Asset Disposals Through GovDeals.com (Corey Holcomb)
- C. Discuss And Consider Approval Of Bulkhead Railings Replacement At Seawolf Park (Corey Holcomb)
- D. Discuss And Consider Approval Of Picnic Shelters Installation At Seawolf Park (Corey Holcomb)
- E. Discuss And Consider Approval Of Sidewalk Repairs At Seawolf Park (Corey Holcomb)
- F. Discuss And Consider Proclamation Of July As National Parks And Recreation Month (Ann Hobing)
- G. Discuss And Consider Renewal Of FEMA Credit Line At Moody National Bank (Bryson Frazier)
- H. Discuss And Consider Approval Of Fiscal Year 2022 Second Quarter Unaudited Financial Statements (Bryson Frazier)
- I. Discuss And Consider Approval Of Resolution And Application To Renew Membership In The Texas SmartBuy Purchasing Cooperative (Bryson Frazier)
- J. Discuss And Consider Approval Of The Park Board Of Trustees Of The City Of Galveston Bank Reconciliation Policy, Procedures, And Controls Manual (Bryson Frazier)
- K. Discuss And Consider Approval Of Resolution To Apply For And Obtain Funding From The Texas General Land Office For State Assistance Through The Beach Maintenance Fund (Bryson Frazier)
- L. Discuss And Consider Funding Of Heavy Equipment For Stewart Beach Drainage Project Ongoing Maintenance (Larry Jackson)
- M. Discuss And Consider The Purchase Of A Bobcat S66 Skid Steer Loader For Coastal Zone

Management (Larry Jackson)

- N. Discuss And Consider The Purchase Of A Hyundai HL940 Wheel Loader For Coastal Zone Management (Larry Jackson)
- O. Discuss And Consider The Approval To Execute The Third One-Year Option And The Reimbursement To The City Of Galveston For Annual Survey Work For Galveston's Engineered Beaches (Sheryl Rozier)
- P. Discuss And Consider Approval Of Tourism Development Expenditures (Michael Woody)

XIV. Executive Session

The meeting entered executive session at 4:54 p.m.

- A. Pursuant To Texas Government Code Section 551-071 - Consultation With Attorney Regarding Potential Litigation Relating To The Requirements For Concession Agreements And Permits
- B. Pursuant To Texas Government Code Section 551.071 - Consultation With Attorney On A Matter In Which The Duty Of The Attorney To The Governmental Body Under Texas Disciplinary Rules Of Professional Conduct Of The State Of Texas Clearly Conflicts With This Chapter - Legal Matters Concerning Litigation - Sonya Poretto V The City Of Galveston Park Board Of Trustees Et Al

XV. Action Item (S) Resulting From Executive Session

The open meeting resumed at 5:53 p.m.

Note: Jeff Ossenkop and David Collins left during the executive session.

- A. Discuss And Consider Action For Any Executive Session Item Listed On The Meeting Agenda

There was no action taken.

XVI. Future Agenda Items

- Special Meeting July 26, 2022 to for Trustee committee appointments
- Draft of Complete budget to be presented in August
- Beach Patrol interim headquarters recommendation
- Wayfinding signage program
- Short Term Rental software program award

XVII. Announcements

Congratulations to Jeff Ossenkop and Caitlin Carnes who were selected as part of the Galveston Daily News List of top 40 under 40.

Happy Birthday to Michael Woody.

The Ohana Surf Dog competition benefitting the Galveston Humane Society is being held Saturday, July 16, 2022.

XVIII. Adjournment

The meeting was adjourned at 6:02 p.m.

Schel Heydenburg
Board Reporter

Dave Jacoby
Board Secretary