



**Park Board of Trustees of the City of Galveston  
Finance and Operations Committee**

7/20/2021 - Minutes

I. Call Meeting To Order

The meeting was called to order at 1:31 p.m.

II. Pledge Of Allegiance

The pledge was recited by those present.

III. Roll Call And Declaration Of A Quorum

Roll was called and a quorum declared.

Committee members present: Marty Fluke, Jason Hardcastle, Will Wright and Maureen Patton (1:45 p.m.).

Committee members absent: Dave Jacoby

IV. Conflict Of Interest Declarations

There were no conflicts declared.

V. Requests To Address The Committee

There were no requests to address the committee.

VI. Discuss And Consider Approval Of Meeting Minutes

**Motion:** Will Wright motioned to approve the June 15, 2021 Finance and Operations Committee meeting minutes.

**Second:** Jason Hardcastle seconded.

**Vote:** Approved (3-0, Patton not present at the time of vote).

VII. Discuss And Consider Approval To Award Bid To Lucas Construction For Slab Repair Work At Seawolf Park (Corey Holcomb, 10 Minutes)

Corey Holcomb, Park Manager for Seawolf Park, gave an overview of the project. He reported that the bid request was sent to thirteen contractors and two responses were received. Mr. Holcomb shared that staff is recommending accepting the bid from Lucas Construction in the amount of \$40,100 and that while this bid was higher than the other one received, it met all of the criteria whereas the lower bid did not.

**Motion:** Will Wright motioned to approve awarding the bid for slab repair work at Seawolf Park to Lucas Construction.

**Second:** Jason Hardcastle seconded.

**Vote:** Approved (3-0, Patton not present at time of vote).

VIII. Discuss And Review Fiscal Year 2022-2026 Five Year Capital Improvement Plan (Sheryl Rozier And Bryson Frazier, 25 Minutes)

Bryson Frazier and Sheryl Rozier reviewed the proposed plans concentrating on the items for the FY22 budget year currently being developed. Mr. Frazier shared that once the committee has reviewed these, they will be sent to the City of Galveston for official review per the interlocal agreement. He added that staff from both entities have already been in discussions regarding these items.

IX. Discuss And Review Revenue Sharing With The City Pursuant To The Interlocal Agreement (Bryson Frazier, 15 Minutes)

Bryson Frazier reminded the committee that as part of the interlocal agreement, the Park Board is required to make revenue sharing payments to the City of Galveston. These payments are taken from the unrestricted revenues from the parks, specifically Seawolf Park. Mr. Frazier stated that this is having a negative impact on investing in the park capital improvements and he is bringing this to the committee to discuss potential solutions. He shared that for the FY22 budget, staff is recommending transferring \$300,000 from the unrestricted funds in Tourism Development to Seawolf Park. Marty Fluke recommended getting approval from the City auditor before moving forward and Mr. Frazier will reach out to him.

X. Discuss And Review Fiscal Year 2020 Draft Park Budgets (Bryson Frazier, 30 Minutes)

Bryson Frazier presented the Draft FY22 Budgets for the Parks. He gave an overall summary of projected revenues and expenses and the items with significant impacts to the accounts.

XI. Discuss And Consider Approval Of Fiscal Year 2021 May Unaudited Financial Statements (Bryson Frazier, 20 Minutes)

Bryson Frazier reviewed the May 2021 financial statements.

**Motion:** Marty Fluke motioned to recommend approval of the May 2021 unaudited financial statements.

**Second:** Maureen Patton seconded.

**Vote:** Approved (4-0).

XII. 2020-2021 Committee Work Plan

There were no changes for the 20-21 Plan.

XIII. Future Agenda Items

The following items were discussed as possible future agenda items:

- grants administration office
- status of out-sourcing payroll
- short term rental percentage of total HOT collections

- review of impact of recently approved salary increases on recruitment

XIV. Announcements

XV. Adjournment

The meeting was adjourned at 3:32 p.m.