



**Park Board of Trustees of the City of Galveston
Finance and Operations Committee**

8/9/2022 - Minutes

I. Call Meeting To Order

The meeting was called to order at 1:30 p.m.

II. Pledge Of Allegiance

The pledge was recited by those present.

III. Roll Call And Declaration Of A Quorum

Roll was called and a quorum declared.

Committee members present: Dave Jacoby, Jason Hardcastle, Jeff Ossenkop, Spencer Priest and Will Wright.

IV. Conflict Of Interest Declarations

There were no conflicts declared.

V. Requests To Address The Committee

There were no requests to address the committee.

VI. Discuss And Consider Approval Of Meeting Minutes (Schel Heydenburg)

Motion: Jason Hardcastle motioned to approve the June 14, 2022 and July 19, 2022 Finance and Operations Committee meeting minutes.

Second: Spencer Priest seconded.

Vote: Approved (5-0).

VII. Discuss And Consider The Purchase Of A New 2023 Freightliner Refuse Truck For Coastal Zone Management (Larry Jackson, 10 Minutes)

Larry Jackson reviewed the request to purchase the new garbage truck. He shared that the current trucks are struggling to keep up with the daily operations and that the cost for maintenance of them has been approximately \$20,000. over the past two months. Mr. Jackson also stated that the department had to rent a truck when one of the current vehicles broke down which cost \$15,300.

Motion: Jason Hardcastle motioned to approve the purchase of a 2023 Freightliner Refuse Truck.

Second: Spencer Priest seconded.

Vote: Approved (5-0).

VIII. Discuss And Consider Approval Of FY23 Salary Contingency And Incentive Programs (Susan Keeble/5 Minutes)

Susan Keeble shared that the salary contingency put in the budget is used to address performance based pay increases, incentive programs as applied as well as areas where adjustments are needed due to compression of salaries. She directed the committee to the chart that was included in the packet that detailed the budget implications for 7-9% and stated that 7% is the minimum rate staff recommends.

Motion: Will Wright motioned to approve a 7% salary contingency for the fiscal year 2023 budget.

Second: Jason Hardcastle seconded.

Vote: Approved (4-1. Priest opposed).

IX. Discuss And Consider Approval Of FY23 Salary Ranges (Susan Keeble, 10 Minutes)

Susan Keeble shared that the ranges being presented are part of the 2-year plan that was implemented in 2021 to align the salaries with market value. She reviewed the key changes to the ranges which included making the executive positions negotiable, change of placements in range to some positions due to scope of duties, reporting structure or market based on recent hires, the addition of new positions, adjustment of the first non-exempt range to bring the midpoint to near \$15.00 and the expansion of the exempt width to allow more flexibility.

Motion: Spencer Priest motioned to approve the presented salary ranges.

Second: Jason Hardcastle seconded.

Vote: Approved (5-0).

X. Presentation, Discussion And Direction To Staff Regarding RV Park Options At Seawolf Park (Vince Lorefice 10 Minutes)

Vince Lorefice presented to the committee options regarding the idea of an RV park at Seawolf Park. He shared that due to the limited space, there is currently only room for 36 spaces. Mr. Lorefice reported on three options: a request for proposal for a public private partnership, the Park Board invests in a limited service RV park or do nothing. In his research and speaking to a local expert on the matter, he shared that it would be difficult to get a private party interested in this space due to the limited space and needed investment in expansion of the waste water treatment plan.

Mr. Lorefice stated that there is no other RV park in Galveston with premier fishing and that Dellanera RV Park and the other parks on the island have been operating at approximately 90% occupancy for the past couple of years and he believes that a limited service park would be a viable option. The committee agreed and directed staff to continue to look into this option but to also look at the potential for a full service park in the future.

XI. Discuss And Review Park Board Grant Funding Needs Matrix (Tom Singleton, 15 Minutes)

Tom Singleton gave an overview of the grant needs matrix and how it would assist in the prioritization of planning efforts. He reviewed the proposed priorities for grant seeking for fiscal years 2023 and 2024 and asked for committee input before this is presented to the Board.

Spencer Priest asked about funding needs for East End Lagoon to supplement what was awarded from RESTORE. Mr. Singleton shared that he will be looking at funding possibilities for this area.

XII. Presentation Of The Fiscal Year 2022-2023 Governmental Fund Budgets (Bryson Frazier, 20 Minutes)

Bryson Frazier reviewed the draft of the governmental fund budgets which included Coastal Zone Management, Beach Patrol, General Fund, Nourished Beach and Tourism Development.

XIII. Discuss And Consider Approval Of Fiscal Year 2022 May Unaudited Financial Statements (Bryson Frazier, 15 Minutes)

Bryson Frazier reviewed the May 2022 Unaudited Financial Statements.

Motion: Jason Hardcastle motioned to approve the May 2022 Unaudited Financial Statements.

Second: Will Wright seconded.

Vote: Approved (5-0).

XIV. Executive Session

The committee entered executive session at 3:17 p.m.

- A. Pursuant To Texas Local Government Code Section 551.074 - Personnel Discussion - Executive Staff Succession Planning

XV. Action Item(S) Resulting From Executive Session

The open meeting resumed at 3:43 p.m.

- A. Discuss And Consider Action For Any Executive Session Item Listed On The Meeting Agenda

There was no action taken.

XVI. Future Agenda Items

- Final Draft of Budget for approval
- Financial Statements

XVII. Announcements

XVIII. Adjournment

The meeting was adjourned at 3:46 p.m.