



Park Board of Trustees of the City of Galveston Finance and Operations Committee

8/17/2021 - Minutes

I. Call Meeting To Order

The meeting was called to order at 1:33 p.m.

II. Pledge Of Allegiance

The pledge was recited by those present.

III. Roll Call And Declaration Of A Quorum

Roll was called and a quorum declared.

Committee members present: Dave Jacoby, Marty Fluke, Maureen Patton and Jason Hardcastle (1:41 p.m.).

Committee members absent: Will Wright.

IV. Conflict Of Interest Declarations

There were no conflicts declared.

V. Requests To Address The Committee

There were no requests to address the committee.

VI. Discuss And Consider Approval Of Agreement With Cintas For Beach Cleaning Uniform Services (Lauren Novack, 5 Minutes)

Lauren Novack reported that the uniform expenses for the Coastal Zone Management (CZM) team are increasing due to the increase in staff for the department. She shared that after researching providers, staff is recommending contracting with Cintas which has a price agreement with the TIPS-USA Interlocal Purchasing System. This would require the Park Board to join this coop but would keep the uniform costs down.

Motion: Maureen Patton motioned to approve contracting with Cintas for the uniforms.

Second: Marty Fluke seconded.

Vote: Approved (3-0, Hardcastle not present at time of vote).

VII. Discuss And Consider Approval To Purchase A Case 580SN 4WD Loader/Backhoe For Coastal Zone Management (Larry Jackson, 5 Minutes)

Larry Jackson reported that currently the Park Board does not have a loader/backhoe and has been renting one. He shared that this equipment purchase would allow for them to better maintain some of the areas along the beach. Mr. Jackson is seeking approval to purchase this equipment from Asco Equipment for \$111,098.67 through the HGAC buy board.

Motion: Marty Fluke motioned to approve the purchase.

Second: Maureen Patton seconded.

Vote: Approved (3-0, Hardcastle not present at time of vote).

VIII. Discuss And Consider Approval To Purchase A Hyundai HL940A Wheel Loader For Coastal Zone Management (Larry Jackson, 5 Minutes)

Larry Jackson shared the current inventory and status of the CZM wheel loaders. He reported that due to the harsh environment, the maintenance and repair expenses are increasing. Mr. Jackson is requesting approval to purchase this new wheel loader from Four Seasons Equipment for \$136,000 under the Sourcewell purchasing cooperative agreement. He shared that this loader would replace one that has been in the shop for costly repairs and that the plan is to auction off two of the older loaders.

Marty Fluke would like for this purchase to be delayed until the FY22 budget year since it is not a budgeted item in the current fiscal year.

Motion: Maureen Patton motioned to approve the purchase of the wheel loader.

Second: Jason Hardcastle seconded.

Vote: Approved (3-1, Fluke opposed).

IX. Discuss And Consider Approval Of Digital Road Sign Purchase From Houston Barricade And Supply (Nate Stevens, 5 Minutes)

Kimberly Danesi reported that this sign would be used primarily to help direct traffic to East Beach but would also be used for events as needed.

Motion: Maureen Patton motioned to approve the purchase of the digital sign.

Second: Marty Fluke seconded.

Vote: Approved (4-0).

X. Discuss And Consider Approval Of Replacement Of Chain Link Fencing In Storage Area At Stewart Beach Pavilion (Kimberly Danesi, 5 Minutes)

Kimberly Danesi shared that the area under the pavilion is used to store valuable equipment for the Parks and Beach Patrol and that the current condition is a security risk. She reported that the purchase and installation needs to be completed before the start of the off season which is when this area is more vulnerable due to less traffic at the beach.

Motion: Maureen Patton motioned to approve the replacement of the chain link fencing.

Second: Jason Hardcastle seconded.

Vote: Approved (4-0).

- XI. Discuss And Consider Approval To Purchase Lighted And Non-Lighted Electrical Bollards For Seawall Urban Park (Jason Ross, 5 Minutes)

Jason Ross shared that Urban Park is out of stock of both lighted and non-lighted bollards due to several accidents along the seawall that required replacement of the bollards. He reported that this request is being made so that an inventory can be kept on hand to make repairs faster.

Motion: Marty Fluke motioned to approve the purchase of bollards.

Second: Maureen Patton seconded.

Vote: Approved (4-0).

- XII. Discuss And Consider Approval For Palm Tree Removal And Installation Work At Seawolf Park (Corey Holcomb, 10 Minutes)

Corey Holcomb shared that the freeze this past winter killed 25 of the palm trees at Seawolf Park. He is seeking approval to have Beach Town Lawn Service cut down and grind the stumps for these trees and replace with new trees at a cost of \$30,000.

Motion: Marty Fluke motioned to approve the tree removal and installation.

Second: Jason Hardcastle seconded.

Vote: Approved (4-0).

- XIII. Discuss And Consider Approval Of Motorola Solutions Watchguard V300 Continuous-Operation Body Camera Services (Chief Davis, 5 Minutes)

Peter Davis shared that the cameras previously used had become outdated and would no longer interface with current software. Due to this, the program had been discontinued but with increased national scrutiny and the desire to be transparent, there is a need to reinstate this program. Chief Davis shared that costs have been prohibitive but now Motorola is offering a program specifically designed for smaller departments.

Motion: Marty Fluke motioned to approve Motorola body camera program.

Second: Maureen Patton seconded.

Vote: Approved (4-0).

- XIV. Discuss And Consider Approval Of Resolution And Agreement To Join The Interlocal Purchasing System (TIPS) Cooperative (Bryson Frazier, 5 Minutes)

Bryson Frazier reviewed the TIPS program and shared that several of the vendors the Park Board uses has approved contracts on the TIPS system.

Motion: Maureen Patton motioned to approve joining the TIPS cooperative.

Second: Jason Hardcastle seconded.

Vote: Approved (4-0).

XV. Discuss And Review Contracting Grant Administrator And Creation Of Grant Office (Bryson Frazier, 5 Minutes)

Bryson Frazier reported that historically the Park Board has used consultants to assist with grants. He shared that many grants do allow for the costs of administration to be included but not all. He estimated the cost to add a position to manage grant administration would be roughly between \$190,000-\$200,000 (this figure includes the current project manager position). The committee all supported fast tracking the creation of a grant administration staff position.

XVI. Discuss And Review Fiscal Year 2022 Draft Governmental Fund Budgets (Bryson Frazier, 30 Minutes)

Bryson Frazier reviewed the Government Fund budgets. He gave an overall summary of projected revenues and expenses and shared the items with significant impacts to the accounts.

XVII. Discuss And Consider Approval Of Fiscal Year 2021 June Unaudited Financial Statements (Bryson Frazier, 20 Minutes)

Bryson Frazier reviewed the June 2021 financial statements. Dave Jacoby asked to see 2019 comparisons since the 2020 numbers are skewed by Covid.

Motion: Marty Fluke motioned to approve.

Second: Maureen Patton seconded.

Vote: Approved (4-0).

XVIII. 2020-2021 Committee Work Plan

There were no changes for the 2020-2021 plan.

XIX. Future Agenda Items

- Effectiveness of rate increases on recruitment
- Final review of budgets

XX. Announcements

XXI. Adjournment

The meeting was adjourned at 3:16 p.m.